

Dear Brothers of Kappa Kappa Psi,

Fall 2022 continued to be a time of great success for the Sponsor/Director Task Force. We built upon our momentum from the previous academic year and further developed the necessary resources and support for Chapter Sponsors and Directors of Bands for the fraternity. We met three times over the quarter to facilitate discussion and devise plans to create action.

Our charges for the 2021-23 biennium are as follows:

1. Provide support to Director of Bands/Chapter sponsors by answering questions via the sponsorsdirectors@kkpsi.org email in a timely manner (within 72 hours).
2. Develop resources for Director of Bands/Chapter Sponsors, which may include:
 - a. PDF resource documents and/or videos that provide an overview of membership education, chapter operations, and chapter oversight.
 - b. A FAQ for Directors and Chapter Sponsors
3. Create a powerpoint and record a workshop for new Directors/Sponsors entitled “*Best Practices in Chapter Support and Oversight*” that details the work of the Director and Chapter Sponsor.
4. Create and implement a communication plan for how often the national leadership should communicate with Directors/Sponsors, detailing the method of communication and content that should be included. This could be a newsletter or video format.
5. Determine ways that Kappa Kappa Psi can continue to support Directors and Chapter Sponsors in their work with college bands, including exploring possible events the fraternity should be represented at, promulgation of the work of college bands, or other ideas.
6. Prepare a report for each quarter of the committee's work to be shared with the National Council and posted on the National Website.

We have made progress on the following charges:

- *Provide support to Director of Bands/Chapter sponsors by answering questions via the sponsorsdirectors@kkpsi.org email in a timely manner (within 72 hours).*

We have not had any emailed questions yet but will answer any immediately as they are sent to us. Sponsors and Directors may fill out a Google Form on our webpage, should they feel more comfortable doing that.

- *Develop resources for Director of Bands/Chapter Sponsors, which may include:*
 - *PDF resource documents and/or videos that provide an overview of membership education, chapter operations, and chapter oversight.*
 - *A FAQ for Directors and Chapter Sponsors*

A document outlining FAQs has been created; you can find it at [this link](#). Aaron Moore and Steve Nelson have also put this link to the FAQ on the Sponsor/Director Task Force

webpage. We have also made adjustments on the page with regard to how chapters can manage virtual operations, should that be necessary. As needs and FAQs arrive, we make edits to the page as a committee, which anyone can view.

- *Create a powerpoint and record a workshop for new Directors/Sponsors entitled "Best Practices in Chapter Support and Oversight" that details the work of the Director and Chapter Sponsor.*

Myself, Arupa Gopal-Campbell, and Mike Napolitano recorded a roundtable discussion entitled "Best Practices in Chapter Support and Oversight." It is up and running on the Sponsor/Director webpage and covered several topics. These included general information, overview, understanding the role of Kappa Kappa Psi, being aware of the membership education process and the ritual, and resources available to Sponsors and Directors. We were pleased with how this turned out and are excited about how this could be helpful for new Sponsors and Directors of Bands.

- *Create and implement a communication plan for how often the national leadership should communicate with Directors/Sponsors, detailing the method of communication and content that should be included. This could be a newsletter or video format.*

In our discussions about this, we determined that a communication plan is outlined in the opening paragraph on the Sponsor/Director webpage. We encourage people to read the information on that page, as well as in the FAQ, and then email us should there be any additional questions. That is the route that all of the committee members would take, and it makes sense that other professionals would do the same.

- *Determine ways that Kappa Kappa Psi can continue to support Directors and Chapter Sponsors in their work with college bands, including exploring possible events the fraternity should be represented at, promulgation of the work of college bands, or other ideas.*

This charge is in flux as we are unsure how/if our presence is needed during the upcoming District Convention season. Because our Task Force is in its infancy stages, we feel that members who will be attending the various conventions can also field questions regarding sponsors and directors. At our first meeting in the spring, we will also talk about the upcoming CBDNA National Convention, and see if any committee members who will be attending sense a need for Kappa Kappa Psi to have a presence there.

- *Prepare a report for each quarter of the committee's work to be shared with the National Council and posted on the National Website.*

This document serves as a successful accomplishment of this charge.

The fourth quarter will continue to build upon these charges and will begin to look ahead to the future of the Task Force now that we have completed most of the surface-level work.

It has been an honor to accomplish what we have thus far and could not have been done without the help of the fantastic people in our organization. My most sincere thanks to all of the members of this Task Force:

Tony Falcone (ADVISOR)	Eta Omicron
Mike Napolitano (CO-CHAIR)	Kappa Upsilon
Michael Osborn	Zeta Epsilon
Dr. Kalem Graham	Zeta Psi
Jeff Schramm	Delta Gamma
Dr. Nicholas Thomas	Delta Iota
Dr. Malinda Matney	Nu
Derrick Mills	Eta
Willie Snipes	Kappa Kappa
Dr. Brad Townsend	Alpha Omega
Arupa Gopal	Kappa Tau
Dr. Craig Aarhus	Pi
Betsy Charles	Nu Gamma
Scott Stowell	Alpha Eta
Dr. Brad McDavid	Gamma
Dr. Nic Rorrer	Eta Beta
Antwone Vass	Zeta Sigma

Respectfully and Fraternally submitted,



Derek Stoughton
 Life Member, Alpha Tau Chapter, University of Texas at Austin
 Chair, Sponsor/Director Task Force
 stoughton@kkpsi.org