



Chapter Self-Analysis Worksheet

Chapter _____ School _____ Date Completed _____

Instructions: Please complete this form **as a chapter** prior to your scheduled visit. We recommend setting aside 45 minutes to discuss and complete the worksheet. This form must be submitted two weeks prior to your chapter's scheduled visit. The CFR will reference this form during the chapter discussion held during the visit.

What are the chapter's strengths?

What are the areas that need improvement for the chapter?

What steps have you taken as a chapter to improve in these areas?

What goals were set by the chapter this year?

Please rate the following on a scale from 1 to 5 (1 being poorly and 5 being very well). For each question, please provide examples. If you need more space for examples, please feel free to attach a separate document with those answers.

How well does your chapter:

Carry out officer transitions?

Examples:

Complete and submit Online Membership Reporting System forms?

Examples:

Plan and assess chapter operations/programming?

Examples:

Develop leaders?

Examples:

Promote musicianship within the chapter and band program?

Examples:

Engage with alumni membership?

Examples:

Engage with your district and the national fraternity?

Examples:

Promote a professional relationship with the Director of Bands?

Examples:

Serve the band program?

Examples:

Recruit quality band members for chapter membership?

Examples:

Implement a Continuing Membership Education Plan?

Examples:

Please describe how your chapter selects members for the membership education program?

What additional resources would your chapter want from the National Leadership Team to help your chapter be successful?

In what area(s) can the CFR help your chapter during the visit?

What questions would you like the CFR to answer during the visit?